

Sales

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Account Executive

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Operations

Stacy McGee

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Kim Adesso

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Kaleen Kennedy

National Operations Manager

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Underwriting

Christine Bentley Underwriter

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Caroline Carey Underwriter

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Office: 302-508-6106

Sherill Taliaferro Underwriter

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Broker Support

Secondary Desk, Rates & Pricing

secondary@keystonefunding.com

Scenario Desk

brokerscenarios@keystonefunding.com

Approved AMCs

Karis Management Group Beth Burns

beth.burns@karismgmt.com

NAN (Nationwide Appraisal Network) Sarah Stillman

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Class Valuation

Matthew Albino

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Nationwide Property & Appraisals

Joe Cudwadie

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Appraisal Nation, LLC

Kevin Pettaway

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Appraisal Link

Patty Rica

pricca@appraisallinks-amc.com

Additional Information

Lender IDs

FHA ID: 0071100005
VA Lender ID: 9017260000
MERS Org ID: 1012471
Corporate NMLS: 144760

Mortgagee Clauses

For Pennsylvania Loans Only:

Keystone Funding Group
ISAOA/ATIMA
519 S Red Haven Ln
Dover, DE 19901

For All Other States:

Keystone Funding, Inc.
ISAOA/ATIMA
519 S Red Haven Ln
Dover, DE 19901

New Loan Submission Procedure

1. Register Loan (Upload 3.4 File)
2. Run AUS in FLEX (FNMA Tab)
3. Upload Loan Docs (Docs Tab)
 - Credit Report
 - Fee Sheet
 - AOS (if applicable)
4. Request Disclosures (Docs Tab)

Broker Responsibilities

1. Provide Credit Report & Fee Sheet
2. Settlement Agent Approval
3. Order Appraisal through Broker Portal
4. Obtain Loan Conditions
5. Submission & Resubmission to UW
6. Request Clear to Close
7. Title & HOI Ordering

PMI Master Policies

Genworth: B22222CDHK
MGIC: 0702040608X
National: 01476-0001
Radian: 87541000

Settlement Agent Approvals

Completed Keystone Title Form
E&O Policy & Wiring Instructions

Power of Attorneys

POA subject to underwriting approval
Cash Out Refinances
Not Eligible for POA

USDA GUS Sponsorship

User to create Level 2 user ID and submit to Kaleen Kennedy for sponsorship

Standard Fees

Commitment Fee: Conv & Gov.....\$1,125
Commitment Fee: Non-Agency \$1,595
Tax Service Fee \$90
Flood Certificate.....\$13.50